

MEMBER DEVELOPMENT PANEL MINUTES

7 APRIL 2010

Chairman: * Councillor Yogesh Teli

Councillors: * Jean Lammiman * B E Gate
* Paul Osborn † Phillip O'Dell

* Denotes Member present
† Denotes Apologies Received

112. Attendance by Reserve Members

RESOLVED: To note that there were no Reserve Members in attendance at this meeting.

113. Declarations of Interest

RESOLVED: That no declarations of interest were made.

114. Minutes

RESOLVED: That the minutes of the meeting held on 22 February 2010 be taken as read and signed as a correct record.

115. Public Questions, Petitions and Deputations

RESOLVED: To note that no public questions were put or petitions or deputations received at this meeting.

RESOLVED ITEMS

116. INFORMATION REPORT - Member Development Programme Update

The Divisional Director Human Resources and Development, introduced a report which provided an update on Member Development activities that had taken place since 11 February 2010.

A discussion took place regarding the attendance of the Safeguarding Children & Adults event held on 17 February 2010. The Divisional Director advised that a joint briefing for the Political Groups would be arranged to accommodate Members who had not attended the initial session.

The Divisional Director provided the Panel with feedback from the Member Development Evaluation Focus Group, held on 22 March 2010. He advised that feedback was positive, and requested the Panel to consider the Action Points arising from the Focus Group.

In response to questions by Members of the Panel, the Divisional Director and the Democratic and Electoral Services Manager advised that:

- Chief Whips of the Political Groups would be informed of Members' who had not attended training events;
- throughout the 2010/11 Municipal Year, new Members would have the opportunity to enrol on the e-learning, which would include self-assessment and potentially 360 degree appraisal tool kits;
- a list outlining mandatory Member activities was currently being drafted and would be circulated. There was an intention that it would be implemented after the local election following consultation with the Chairman of the Member Development Panel and the approval of the Standards Committee;

The Divisional Director provided the Panel with a final draft of the Members' Induction Welcome Evening Programme, and welcomed feedback from the Panel.

In response to questions, the Divisional Director and the Democratic and Electoral Services Manager advised that:

- 'Modern Councillor' branding would be included in the Members' Induction Programme;
- 'Dates For Your Diary' would specify if events were targeted towards all or new Members;
- the Members' Induction Welcome Evening timetable, and Dates For Your Diary for the first three weeks following the election, would be sent to all nominated candidates;

- Members who were unable to attend training events would receive an electronic version of the workshop. Sessions that were not well attended would be revisited later in the year;
- any reference to 'GroupWise Email System' within the Induction Programme would be removed, and replaced with 'Email';
- the Democratic and Electoral Services Manager would be available on the Members' Induction evening to answer any questions.

RESOLVED: That the update be noted.

117. Vote of Thanks

Members' thanked officers for the Induction Programme and for their contributions towards the Member Development Panel.

The Portfolio Holder for Community and Cultural Services, and former Chairman of the Panel, expressed her sincere appreciation to the Divisional Director Human Resources and Development for his work towards the success of the Members Development Programme.

RESOLVED: That the item be noted.

(Note: The meeting, having commenced at 7.35 pm, closed at 8.43 pm).

(Signed) COUNCILLOR YOGESH TELI
Chairman